



CITIZEN POLICE ADVISORY REVIEW BOARD MEETING MINUTES

Chair Hart called the regular meeting of the Citizen Police Advisory Review Board (CPARB) to order on Tuesday, March 15, 2005 at 5:30 p.m. at the Downtown Library, Basement, 101 N. Stone Avenue, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Suzanne Elefante	Mayor	Present
Jeremy Tor	Ward 1	Present
Elizabeth Bottka-Smith, Vice Chair	Ward 2	Present
Vicki Ann Hart, Chair	Ward 3	Present
Cynthia Schiesel	Ward 4	Present
Holli McGarry	Ward 5	Present (arrived at 5:49)
William O. Wills	Ward 6	Absent
Advisory Members		
Susan Thornton	CPARB	Present
Barry Hirsch	CPARB	Present
Ex-Officio Non-Voting Members		
Captain Carla Johnson	TPD	Present
Officer Steve Beller	TPOA	Present (arrived at 5:37)
Liana Perez, Independent Police Auditor	City Manager's Office	Present

Staff Present
Asst. Chief John Leavitt, Tucson Police Department
Asst. Chief Kathleen Robinson, Tucson Police Department
Asst. Chief Roberto Villaseñor, Tucson Police Department
Capt. David Neri, Tucson Police Department
Lt. Mark Napier, Tucson Police Department
Lt. Jim McShea, Tucson Police Department
Mike Anderson, City Attorney's Office
Lois Postil, Recording Secretary
Visitors
Roy Warden
Terry G. Rodriguez
Lori Oien

8. Recess		By consensus, the Board decided to forego a recess.	
9. Annual Report		Ms. Bottka-Smith had provided corrections. Ms. Hart would send it to the Mayor and Council.	The Board secretary will put the final version in the April meeting packet.
10. Customer Satisfaction Survey A. Report from Sub-Committee		<ul style="list-style-type: none"> Ms. Bottka-Smith suggested that the Board review all complaints where the number is provided by the citizen. She suggested that the Chair do an initial screening to determine if a full review by the Board was needed. She further suggested that letters be sent to citizens if their case was reviewed by the Board. The Board agreed by consensus to adopt both suggestions. The Sub-Committee will provide its written report at the April meeting. 	
11. Comments to Mayor and Council (Held over from February)		No comments.	
12. Report on Website		<ul style="list-style-type: none"> Ms. Bottka-Smith reported that all the meeting notes and agendas are now posted on the website. She also reported that her request for a link from the City Clerk's Boards, Committees & Commissions web page had generated meetings with the City Attorney's office regarding the policy on individual Boards having such links. She asked to be a part of the meeting but was denied. She asked Mr. Anderson to inquire about the possibility of going to any future meetings. For now the CPARB website is allowed to stay on line. 	
13. Annual Training Day/ April 30, 2005		Discussed during Item 7 – TPD Updates.	

14. Future Meetings and Agenda Items		Forming Subcommittee, comprised of Ms. Schiesel (Chair), Ms. McGarry, and Ms. Thornton, to fill Advisory Board Member vacancies. Subcommittee will develop proposed process/timeline for filling the positions. Will discuss at April's meeting.	
15. Report from Chair / Announcements		<ul style="list-style-type: none"> Ms. Bottka-Smith was recognized as the "Civilian Employee of the Year" for Headquarters Twelfth Air Force. Ms. Thornton was appointed as the Mayor's representative to the Board. Ms. Hart and Ms. Elefante expressed their concerns of the potential appearance of conflict of interest since Ms. Thornton volunteers for TPD. The Board discussed this. Thanked Ms. Elefante for her 8-year service to CPARB and presented her with a Certificate of Appreciation and invited everyone to a farewell reception after the meeting. 	
16. Adjournment: - Time: 7:23 p.m.	Chair Hart adjourned the meeting.		